1. Mining rescue team rules /NEMA director’s order of 2015.04.22 #112/
2. Internal rules /Deputy Prime Minister’s order of 2014.04.14 #21/
3. Discipline rules /Deputy Prime Minister’s order of 2014.04.14 #21/
4. Walk/parade/march rules /Deputy Prime Minister’s order of 2014.04.14 #21/
5. Ethic rules /Deputy Prime Minister’s order of 2008.03.11 #138/
6. Fire fighter unit rules /Government of Mongolian decree #209/
7. Specialized disaster protection unit rules /Deputy Prime Minister’s order of 2013.01.15 #07/
8. Mongolian fire fighters technical Multi-Athlon sport competition rules
9. NEMA rules /Deputy Prime Minister’s order of 2010.06.29 #39/
10. Occupational safety rules
11. Rules of following procedures for poisonous gas protection equipment /Deputy Prime Minister’s order of 2009.12.30 #508/
12. Rules for government special service clothing /Deputy Prime Minister’s order of 2007.03.29 #40/
13. Establishing raking system of NEMA /Deputy Prime Minister’s order of 2008.05.23 #60/

MINING RESCUE TEAM RULES /NEMA DIRECTOR’S ORDER OF 2015.04.22 #112/

**General;**

Mining rescue team is part of NEMA. The team will rescue, protect, prevent and provide professional assistance, consult and conduct trainings and monitor occupational safety and relief in the following sectors;

1.Mining

2.Oil

3.Natural gas

4.Refinery

5.Hazardous gas and explosive factory

Mining rescue team will operate within NEMA director’s jurisdiction and will report to director.

Mining rescue team will directorate following documentations;

1.Constitution

2.State service law

3.Disaster protection law

4.Underground law

5.Natural resources law; and

Other related laws, regulations and rules.

Mining rescue team will directorate following laws for daily operations;

1.Constitution

2.Labor law

3.NEMA internal rules; ethics, march and discipline

4.NEMA service procedure; and job description

(this rules has 6 chapters, each chapter is 1-8 article)

**Chapter2. General operation principal**

**Chapter3. Mining rescue team rights**

**Chapter4.Mining rescue team obligations**

**Chapter5. Mining rescue team operations**

**Chapter6.Mining rescue team management structure**

INTERNAL RULES /DEPUTY PRIME MINISTER’S ORDER OF 2014.04.14 #21/

**General;**

NEMA daily operations will be organized according to internal requirements.

Internal rules will determine general principle for NEMA, aimag, capital, district Emergency management departments and Specialized rescue unit, capital city unit, firefighting sector and organize disaster prevention preparedness, staff training and other related daily operations.

All staff must study the internal rules and comply.

Implementation of director/chief’s legal orders are considered habitual

Complying internal rules will form a high military character to implement organized activities and follow orders

Internal rules will be carried out by director/chief of all level NEMA departments. If there is more than one department/agency in one building, the highest level chief will appoint personnel to be in charge of internal rules

Staff will have privilege to Constitution and other related general legal human rights. Staff will also have privilege and provided with relevant discounts and government secure as stated in the following laws; State service law, Disaster prevention law, Fire safety law

NEMA internal service rules will be abbreviated as ‘DAD’

(this rule has 21 chapters and 2 annex, each chapter has 1-35 article)

**Chapter2. General rights of NEMA personnel**

**Chapter3.General obligations of NEMA personnel**

**Chapter4. Personnel responsibility**

**Chapter5. Personnel relation**

**Chapter6. Personnel ethics**

**Chapter7. Reporting to director/chief**

**Chapter8. Politeness, behavior, demenour**

**Chapter9. Obligatory/duty communication**

**Chapter10. Internal rule**

**Chapter11. Personnel positioning**

**Chapter12. Building usage**

**Chapter13. Building heating system**

**Chapter14. Building ventilation system**

**Chapter15. Building lighting system**

**Chapter16. Timetable, daily activity**

**Chapter17. Sentry**

**Chapter18. Rapid response team**

**Chapter19. Restrictions for sentry**

**Chapter20. ‘Assemble’ signaling**

**Chapter21. Personnel health protection**

DISCIPLINE RULES /DEPUTY PRIME MINISTER’S ORDER OF 2014.04.14 #21/

**General;**

This rule is for NEMA personnel to strictly follow and implement Mongolian laws, ethic principles, discipline, responsibility, compliments and penalty rules. And determine chief’s jurisdiction and relationship between staff and chief.

Discipline; is NEMA personnel /staff/ strictly follow and execute orders given by chief/director according to Mongolian law and relative rules.

Personnel’s discipline will be based on beliefs executing orders relating disaster protection with honor.

Discipline will strictly require followings from every personnel to follow;

1.Be loyal to oath

2.Strictly follow Mongolian laws

3.Strictly follow NEMA rules

4.Respect Chief/director and higher rank officer

(this rules has 4 chapter, each part has 1-28 article)

**Chapter2. Compliment**

**Chapter3. Penalty**

**Chapter4. Miscellaneous**

WALK/PARADE/MARCH RULES /DEPUTY PRIME MINISTER’S ORDER OF 2014.04.14 #21/

**Parade;**

NEMA personnel and vehicles of all levels to be placed according to the rules.

**Row;**

Stand in a line next to each other.

And so on (this rule has 8 chapters, each chapter has 1-11 article)

ETHIC RULES /DEPUTY PRIME MINISTER’S ORDER OF 2008.03.11 #138/

**General;**

NEMA of level must implement and strictly follow this rule.

Scope;

This rule is to be followed within NEMA, officers, senior officers, NEMA service staff and NEMA academy students.

**Ethic principles;**

Prefer ethic-be leader

Law and order-observer

Prefer justice-be prompt

Provide equality-be accessible

Prefer transperancy-be responsible

Personnel must prefer followings in order to serve and implement State policy, NEMA objectives within principles stated in this rule.

1.self dignity, responsibility, ethics, develop and lead self knowledge and skills.

2.be apart from any politics and ideology, prefer constitution, other laws, provide service only within laws and decrees.

3.loyal to responsibility, be sincere to public interests apart from dispute of interest, promptly provide state service.

4.provide equal and accessible state service to state/private sectors and citizens, and be reliable.

5.take responsibility and be transparent and open within laws and decrees, take responsibility for implementation and outputs of your tasks and objectives.

(this rule has 13 chapters, each chapter has 1-28 article)

FIRE FIGHTER UNIT RULES /GOVERNMENT OF MONGOLIAN DECREE #209/

**General;**

This rule is to coordinate relationship of rescue, firefighting unit and parts dealing with disastrous incident, fighting fire in fireplace related with technics and conducting training.

NEMA is responsible for protecting state and private property, human life and natural resource and values from fire regardless of property.

NEMA and its each personnel’s responsibility is to protect human life, property and natural resource/values within Disaster protection law and Fire safety law.

Firefighters basic objective is to extinguish fire in object and forest/steppe and stop the spread of fire from the moment of arrival on site.

Successfully extinguishing fire in object and forest/steppe will be directly influenced by firefighting personnel’s tactical mind, professional skills, discipline and active ideas to determine situation analysis and objectives, quickly collect staff and tools, and organize and coordinate firefighter unit, division and rescue staff.

(this rule has 9 chapters and 7 annex, each chapter has 1-160 article)

**Chapter2. Training**

**Chapter3. Firefighting units function, staff, equipment and tools**

**Chapter4. Organizing and coordinating staff and equipments**

**Chapter5. Extinguish fire in different weather conditions.**

**Chapter6. Extinguish fire in buildings.**

**Chapter7. Extinguish fire in open area.**

**Chapter8. Extinguish vehicular fire.**

**Chapter9. Diversity of extinguishing fire in rural and steppe area.**

SPECIALIZED DISASTER PROTECTION UNIT RULES /DEPUTY PRIME MINISTER’S ORDER OF 2013.01.15 #07/

Project draft

In recent years frequency and scope of accidents related with technics caused by human activities is rising, in this regard, involvement and coordination and organizing, and uniting staff and equipment of all civilians of Mongolia, NEMA, state and private sectors are essential.

Order of 1998 the Citizen protection specialized unit rule and 2005 Disaster protection professional unit structure manual were all dedicated for disaster protection agencies, entities, organizations for duty with staff and equipment. These rules and manuals needs to be renewed, determined and renew terminology regarding new types of disaster.

Following will be added to the new rule:

-basics of specialized unit

-types, principles, objectives and rights of specialized unit

-new terminology for administrative part of the specialized unit

-administrators responsibility objectives

-operation manual in disasters and safety procedures

By renewing specialized unit’s rule following outputs will be succeeded:

-disaster protection main force of specialized unit’s legal environment will be improved

-supplement of tools and equipment for search and rescue, relief and rebuild will be improved. Training and preparedness of staff for duty will be improved

-job position, structure will be renewed

-operation manual in disaster situations will be implemented

This rule to be followed by state administrative organizations, entities, organizations and state owned state factories.